

Helpful Information for creating a Memorial Card

- Deadline for pictures and information: **2 days prior to service**
 - proofs will be emailed or you'll be called to come in if there is no email address
- Cards will be printed by 3pm no later than the day before the services
- Information can be emailed to: printing@oliversfuneralhome.com
Faxed: 780.532.6230 ~ Phone in: 780.532.2929 ~ Or dropped off at the office
- Photos can be emailed or dropped off
- If photos are emailed, please send them as attachments if possible (the quality remains higher that way) and please send pictures as jpeg files.

Information you may want to include on the Memorial Card

If it doesn't apply to your services just put a line through that section

- Name of person reading the Eulogy:

- Name of Reader: (someone reading scripture, poem, or personal stories about the deceased)

- Poem(s) and/or Scripture verses: (Please indicate if they are to be read at the service, or printed on the card)

- Name of Pianist, Soloist and/or other Musicians: (please write full name and their role)

- Names of Pallbearers / Honorary Bearers / Urn Bearers / Ushers: (please write full names and roll)

- Music Selections: (*If Oliver's is supplying the music, the songs must be available on iTunes)

Family will supply music

Oliver's will supply music

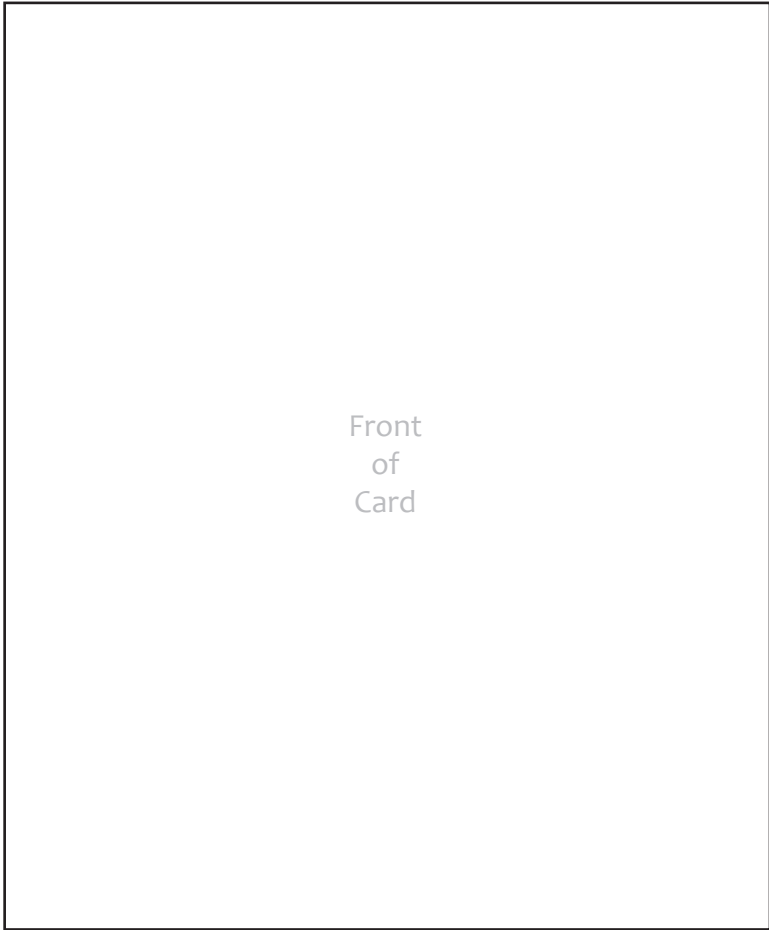
- Memorial Donations: (if applicable)

• Video Tribute

- If family is supplying the video tribute, please ensure the video is not done as a Power Point and that it is saved as a video file.
- We suggest approximately 80 pictures and 3 songs
- If you would like the pictures in order, please number all of them on the back
- If you would like to approve the video before the service, we need all the pictures 3 days prior to service.
- Titles of songs: (please include artist as well)

1. _____ 2. _____

3. _____



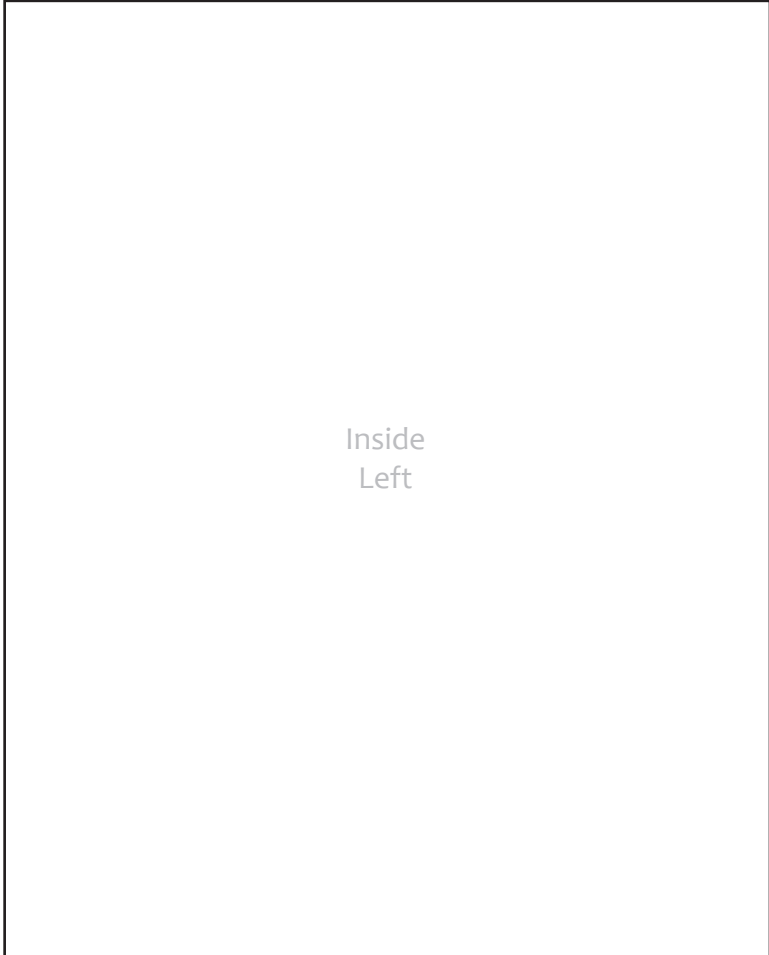
Front
of
Card

Photo to use: _____



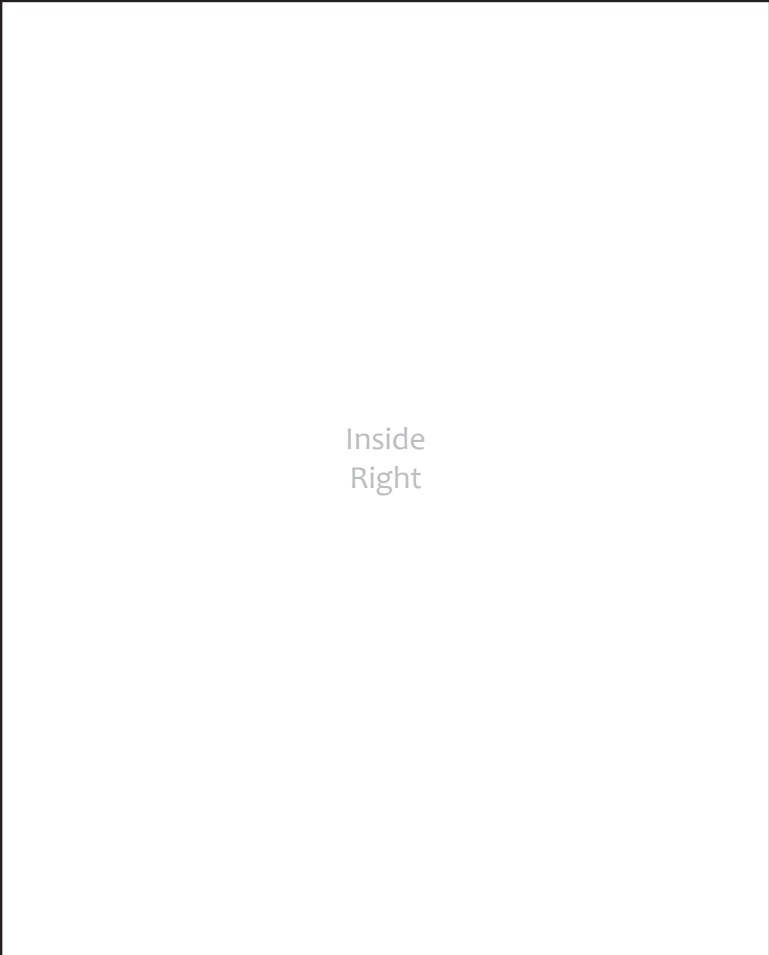
Back
of
Card

Photo to use: _____



Inside
Left

Photo to use: _____



Inside
Right

Photo to use: _____